

**AGENDA FOR THE CITY COUNCIL MEETING OF WEDNESDAY December 17, 2025
at 6:30 P.M.**

- A. Roll Call**
- B. Pledge of Allegiance and Silent Meditation**
- C. Approval of Minutes/Bills**

Presentation:

Presentation to Mayor Schember

Requests for Repository Sales

- D. Public Comments:**

E. ORDINANCES: FOR FINAL PASSAGE

1. Council File No. 16,575 Pending Official File Ordinance No. 83-2025
An ordinance Amending the Codified Ordinances of the City of Erie, Part Nine Utilities and Public Service Code, Title Seven – Other Public Services Article 951- **Residential Refuse – Section 951.09 – Garbage and Refuse Collection Fee** increasing the quarterly collection fee from \$306.62 per year to \$322.93 per year. The annual collection fee shall be assessed against each dwelling unit and billed on a quarterly basis.

2. Council File No. 16,576 Pending Official File Ordinance No. 84-2025
An ordinance appropriating the sum of **\$400,000.00** from unappropriated fund balance in the **Liquid Fuels Fund** or the expenditure thereof. Funds will be used for the **2025 Street Lighting and Traffic Signals**.

3 . Council File No. 16,577 Pending Official File Ordinance No. 85-2025
An ordinance appropriating the sum of **\$115,500.00** from unappropriated and unanticipated revenue for the expenditure thereof (a \$115,500.00 contribution from the Commonwealth of Pennsylvania acting through the Department of Community and Economic Development for the **Strategic Management Planning Program**)

4. Council File No. 16,578 Pending Official File Ordinance No. 86-2025
An ordinance appropriating the sum of **\$20,507,447.17** from unappropriated and unanticipated revenue for the expenditure thereof from the City of Erie **Capital Bond Fund** and will be used to fund Capital expenditures associated with the **Public Safety Complex** (Miller Brothers. Proceeds of the 2025 City of Erie Capital Bond issue.

5. Council File No. 16,569 Pending Official File Ordinance No. 87-2025
An ordinance of the City of Erie and the Commonwealth of Pennsylvania adopting the general fund and certain other budgets for the fiscal year beginning **January 1, 2026** and ending **December 31, 2026**.

6. Council File No. 16,570 Pending Official File Ordinance No. 88-2025
An ordinance fixing the **tax rate** at 14.12 Mills for all City purposes for the Fiscal Year **2026** (Beginning on January 1, 2026 and ending on December 31, 2026).

ORDINANCES: FOR FIRST READING

1. Council File No. 16,579

Amending [Ordinance](#) Number 26-1958, the Traffic Code of the City of Erie by the **installation stop** signs at **six intersections**. The City Traffic Engineer is authorized and directed to install appropriate stop signs at the following locations:

- 1) W 27th Street & Emerson Avenue – stopping W 27th Street
- 2) W 27th Street & Washington Avenue – stopping W 27th Street
- 3) Maple Leaf Drive & Pebble Drive – stopping Pebble Drive
- 4) Cold Spring Drive & Washington Avenue – stopping Cold Spring Drive
- 5) Cold Spring Drive & Melrose Avenue – stopping Cold Spring Drive
- 6) W 28th Street & Melrose Avenue – stopping W 28th Street

2. Council File No. 16,580

An ordinance authorizing the transfer of 96 acres of land to the **Erie County Convention Center** Authority (“ECCCA”) to allow ECCCA to take over ownership and operations of the **Erie Zoo**; to approve a **transfer agreement** outlining the rights and responsibilities of the parties with regard to the transfer; and to authorize the City to enter into lease agreements with ECCCA to allow the City to continue to operate the picnic grounds and the golf course which surround the zoo complex.

3. Council File No. 16,581

An ordinance appropriating the sum of **\$742,429.00** from unappropriated and unanticipated revenue for the expenditure thereof from the City of Erie **ARP Fund** Interest and will be used to fund the **Capital Improvement Fund**.

4. Council File No. 16,582

An ordinance amending Official **Ordinance No. 80-2005** known as the Zoning Ordinance of the City of Erie, by changing the classification and/or the rezoning of the property located at Hillcrest Avenue (Tax ID 18-053-002.0-303.00), which is adjacent to a property located at 4125 Peach Street. The Hillcrest Avenue property will be rezoned from R-1 to C-2, which is the same classification and/or zoning of the adjacent property located at 4125 Peach Street.

F. OLD BUSINESS

1. A resolution that pursuant to Section 306 of Zoning Ordinance No. 80-2005, and a public hearing held Wednesday November 19, 2025 in City Council Chambers, 626 State Street, Erie, PA 16501, and with the recommendation from the City Planning Commission, the request for [Waterfront Conditional Use](#) submitted by McErie Partners LP, for construction of Multiple-family dwellings, consisting of two three-story buildings totaling 30 units; located on 9 consolidated vacant lots from Front Street to Short Street on Myrtle Street East on Short Street as 263 West Front Street, Erie, Pa. located in a W-R Waterfront Residential district is hereby approved.
2. A [resolution](#) that the proposed Repository sale of one (1) property commonly known as [E. 26th St.](#) 46 x 133, Erie, PA, identified by Erie County Assessment Index Number 18-051-02.0-125.00, by the Erie County Tax Claim Bureau to J&M International Holding Group, LLC, 721 Burnt Tavern Rd., Suite C, Point Pleasant Beach, NJ 08742-4084, in the amount of \$250.00 each property is hereby approved.
3. A resolution that the proposed Repository sale of one (1) property commonly known as [Buffalo Rd.](#) 40 x 140, identified by Erie County Assessment Index Number 18-051-026.0-103.00, by the Erie County Tax Claim Bureau to J&M International Holding Group, LLC, 721 Burnt Tavern Rd., Suite C, Point Pleasant Beach, NJ 08742-4084, in the amount of \$250.00 each property is hereby approved.

G. NEW BUSINESS

1. A Resolution that Erie City Council member Mo Troop appoints **Angela McNair** of 2131 Linwood Street, Erie, PA 16510 to the **Erie County Human Relations Advisory Board** for a four-year term expiring December 31, 2029.
2. A Resolution to Approve the Annual Budget of the [Erie Area Council](#) of Governments (**EACOG**) for the calendar Year Ending December 31, 2026.
3. A resolution to approve the Financial Statements and Independent Auditor's Report of the [Erie Area Council](#) of Governments for the Calendar Year Ending December 31, 2024 and 2023
4. A resolution that Erie City Council designates East 21st Street near German street as “**Mother Mary Beth and Rev Charles Sr Kennedy Way**” in honor after their passing, in recognition as international missionaries and as founders of Erie’s Community of Caring, Community Shelter Services, and Community Country Day School.
5. A resolution that the proper City officials are authorized and directed to enter into an **Easement** Agreement with [Christian Ministries](#) of the Apostolic Faith, **930 Liberty St**, Erie, PA 16502 for the installation of sign at 930 Liberty Street (Index No. 16-3042-100). The sign will extend into the West 10th Street right-of-way in accordance with the project drawing.
6. A resolution that the proper City officials are authorized and directed to enter into an **Easement** Agreement with [Mary Ann Alecci](#), 2604 Vandalia Rd, Erie, PA 16511 for the installation lights and an outdoor display at **402-410 State Street** (Index No. 4002-204). The lights and display will extend into the State Street right-of-way four feet.
7. A resolution that the City Council of the City of Erie hereby approves the request of **Carol Ford**, the owner of that certain property known as **1703 West 36th Street**, Erie, Pennsylvania (Parcel# 19-061-049.0-211.00) for the abatement and exoneration of the unpaid 2024 City **taxes**, in the amount of **\$ 1,263.85**, and the abatement and exoneration of any accrued penalties, interest and fees, as her late husband was eligible for the Disabled Veterans’ Real Estate Tax Exemption Program, but they previously failed to file the necessary paperwork and for decades paid real estate taxes which would have otherwise been exempted, and as the exemption has been approved for tax years 2025 and thereafter.
8. A resolution that the proper City officials are authorized and directed to execute and operating **transfer** from **ARP Fund** to the **Capital Fund** in the amount of **\$742,429.00**. The funds are from interest earned on the APR Fund.
9. A resolution authorizing and directing City Council and the proper City Officials to make available through the City of Erie **Small Business Diversity** Revolving Loan Fund and loan repayments that the approval of the following loan be formally ratified.
- | | | | |
|---|----------------|-------------|------------|
| | <u>Amount</u> | <u>Term</u> | <u>Fee</u> |
| East Side Renaissance, Inc. | \$1,000,000.00 | 15 Years | \$5,000.00 |
10. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:
- | | |
|-----------------------------------|-----------------------------|
| 1020 Vision, LLC. | <u>Amount</u>
\$2,500.00 |
|-----------------------------------|-----------------------------|
11. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:
- | | |
|---------------------------------------|-----------------------------|
| Al's Awning Shop Inc. | <u>Amount</u>
\$5,000.00 |
|---------------------------------------|-----------------------------|

12. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Arts Council of Erie](#)

Amount
\$5,000.00

13. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Bakery On 5th LLC.](#)

Amount
\$5,000.00

14. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Buona Cucina Oils and More](#)

Amount
\$5,000.00

15. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Casablanca Grill](#)

Amount
\$4,050.00

16. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Casablanca Hookah Lounge, LLC](#)

Amount
\$5,000.00

17. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Casey's Ice Cream Cart](#)

Amount
\$2,719.00

18. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Community Shelter Services](#)

Amount
\$5,000.00

19. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Diver's World / Free Descent LLC](#)

Amount
\$5,000.00

20. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Divine 25, LLC](#)

Amount
\$4,655.00

21. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[DWM Decision Associates, LLC](#)

Amount
\$1,500.00

22. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Empowered Life Community Development Corporation](#)

Amount
\$5,000.00

23. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Flagship City Press, LLC.](#)

Amount
\$5,000.00

24. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Franco Communications, LLC.](#)

Amount
\$5,000.00

25. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Galaxy Beyond Walls Childcare, LLC.](#)

Amount
\$2,500.00

26. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Garys Flower Shoppe](#)

Amount
\$3,500.00

27. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Gem City Barbers, LLC](#)

Amount
\$3,999.00

28. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Grind Marketing Services, LLC](#)
d/b/a Erie Apparel Designs

Amount
\$3,577.50

29. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Herb & Honey, LLC.](#)

Amount
\$2,200.00

30. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Journey to a Trauma Informed Life](#)

Amount
\$5,000.00

31. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Lavery Brewing Co.](#)

Amount
\$5,000.00

32. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Mac & B Inc.](#)
d/b/a Emerald Printing & Imaging

Amount
\$5,000.00

33. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Monacella Massage & Kinesiology, LLC](#) **Amount**
\$5,000.00

34. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[NoPretenders, LLC.](#) **Amount**
\$2,500.00

35. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Pretty Security, LLC.](#) **Amount**
\$1,852.45

36. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Relacedsnkrs](#) **Amount**
\$1,500.00

37. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Shining Light Hospitality](#) **Amount**
\$1,400.00
d/b/a Spencer House Bed & Breakfast

38. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Shop Hero Dashboard, Inc.](#) **Amount**
\$5,000.00

39. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[The Legend Furniture](#) **Amount**
\$3,025.00

40. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[TTA Associates](#) **Amount**
\$5,000.00

41. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[UNFHCC-](#) **Amount**
\$2,000.00
BirthRoot Community Doula

42. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Werner Books](#) **Amount**
\$3,244.00

43. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Wheelchairs And More Corp](#) **Amount**
\$2,063.13

44. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Will Power Cleaning and Services, LLC](#)

Amount

\$1,653.00

45. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[World of Music Erie, LLC.](#)

Amount

\$5,000.00

46. A resolution authorizing and directing that the proper City Officials and the City of Erie Office of Development Services approval of the following **Flagship micro-grant** be formally ratified:

[Ye Ole Sweet Shoppe Bakery, LLC.](#)

Amount

\$5,000.00

H. TRANSFERS

That the following amounts be transferred in [Sewer Revenue Fund](#)

<u>Transferred from:</u>			<u>Transferred to:</u>		
Amount	Account	Title	Amount	Account	Title
\$60,000.00	007-0771-4056	Repair Services	\$30,000.00	007-0771-4006	Overtime Wages
			\$30,000.00	007-0771-4035	Maintenance/Supplies
\$60,000.00			\$60,000.00		

That the following amounts be transferred in [Bureau of Police](#)

<u>Transferred from:</u>			<u>Transferred to:</u>		
Amount	Account	Title	Amount	Account	Title
\$70,000.00	002-0613-0000-4078	Machinery Equipment	\$50,000.00	002-0613-0000-4059	Other Services/Charges
			\$20,000.00	002-0613-0000-4024	Tool Allowance/Uniform Benefits
\$70,000.00			\$70,000.00		

That the following amounts be transferred in **Fire Administration**

<u>Transferred from:</u>			<u>Transferred to:</u>		
Amount	Account	Title	Amount	Account	Title
\$15,000.00	002-0639-0000-4024	Tools/Uniform Allowance	\$15,000.00	002-0639-0000-4035	Repair/Maintenance Supplies
\$15,000.00			\$15,000.00		

That the following amounts be transferred in [Office of Development Services \(Code Enforcement\)](#)

<u>Transferred from:</u>			<u>Transferred to:</u>		
Amount	Account	Title	Amount	Account	Title
\$4,000.00	002-0205-0000-4039	Consumables	\$4,000.00	002-0205-0000-4031	Office Supplies
\$4,000.00			\$4,000.00		

That the following amounts be transferred in **Bureau of Engineering**

<u>Transferred from:</u>			<u>Transferred to:</u>		
Amount	Account	Title	Amount	Account	Title
\$50,000.00	013-1291-0000-4075	Bridges/Streets	\$50,000.00	013-1291-0000-4035	Repair/Maintenance Supplies
\$50,000.00			\$50,000.00		

That the following amounts be transferred in **Bureau of Engineering**

<u>Transferred from:</u>			<u>Transferred to:</u>		
Amount	Account	Title	Amount	Account	Title
\$110,000.00	013-1291-0000-4075	Bridges/Streets	\$110,000.00	013-1291-0000-4035	Repair/Maintenance Supplies
\$110,000.00			\$110,000.00		

That the following amounts be transferred in **Department of Finance**

<u>Transferred from:</u>			<u>Transferred to:</u>		
Amount	Account	Title	Amount	Account	Title
\$389,218.37	002-0613-0000-4078	Machinery/Equipment	\$389,218.37	002-0963-0000-4096	Operating Transfer Out
\$389,218.37			\$389,218.37		

I. **CONTRACTS**

1. **Mole Master Service Corporation Inc.**, 27815 State Route 7, Marietta, OH 45750 for an emergency inspection and remediation of accumulated incinerated ash from the storage silo at the [Wastewater](#) Treatment Plant at a total cost of **\$26,670.00**; to include any required additional service hours until the project is completed at a total TBD.
2. **Waste Management of Pennsylvania Inc.**, Lake View Landfill, 851 Robison Road East, Erie, PA 16509 for a three-year contract through 01/01/2026-12/31/2028, with the option for a one-year extension, for landfill tipping fees for ash, sludge and grit for the Bureau of [Sewers](#) at **bid price. 2026: \$56.00 per ton, 2027: \$59.92 per ton, 2028: \$64.11 per ton.**
3. **Polydyne Inc.**, One Chemical Plant Road, Riceboro, GA 31323, for a three-year agreement, with an option for a one-year extension, for approximately 2,300,000 pounds of liquid cationic polymer annually, for the Bureau of [Sewers](#) of the City of Erie from 01/01/2026 to 12/31/2028, at a unit cost of **\$0.20/lb.**
4. **PVS Technologies Inc.** 10900 Harper Avenue, Detroit, MI 48213, for a three-year agreement, with an option for a one year extension, for Anhydrous Ferric Chloride, for the [Bureau of Sewers](#) of the City of Erie at a unit cost of **\$1,248/Ton** for approximately 1,200 Tons.
5. **Alexander Chemical Corporation**, 7593 S. First Road, LaPorte, IN 46350, for a three-year contract beginning January 1, 2026 through December 31, 2028, for furnishing and delivering an approximate annual quantity of 180 tons of Liquid Chlorine for the Wastewater Treatment Plant, Bureau of [Sewers](#), at **unit prices** per RFP # 6549-2025, based upon current market pricing.
6. **First National Bank Equipment Finance**, 626 Washington Place Floor 13, Pittsburgh, PA 15219, for (5) five vehicles for the [Wastewater T](#)reatment Plant, **(4) F150 Trucks at \$41,300.23 each and (1) Ford Maverick for \$30,434.00**; at a total cost of **\$195,634.92.**

7. **Urban Engineers**, 152 West 12th Street, Erie, PA 16501 for design services for signal reconstruction on State Street at 10th and 11th Streets at a cost of **\$64,000.00**. 80% of the cost is funded by the PennDOT Green Light-Go Program with a 20% match from City funds.
8. **PFM Group Consulting LLC.**, 1735 Street, 42nd Floor, Philadelphia, PA 19103 to provide multi-year financial planning and budget management for the City of Erie at a cost of **\$210,000.00**. Funding is provided by a \$115,500.00 PA Department of Community & Economic Development STMP grant and City of Erie local matching funds of **\$94,500.00**.

J. **PURCHASE ORDERS**

K. **COMMITTEE REPORTS**

L. **ADJOURNMENT**

Residents can watch the live stream on the City of Erie's YouTube Page (@CityofEriePennsylvania); the City of Erie's Website, Facebook and after the meeting has concluded, on all social media platforms.

Upcoming Special Meeting 12/23 (5:30 PM): RE: Zoo Ordinance Final Passage.