

AGENDA FOR THE CITY COUNCIL MEETING OF WEDNESDAY June 19, 2024 at 7:30 P.M.

**** MEETING WILL BE HELD AT THE BOOKER T. WASHINGTON CENTER
1720 HOLLAND STREET, ERIE, PA 16503**

- A. Roll Call**
- B. Silent Meditation**
- C. Approval of Minutes/Bills**

**Presentation:
Repository Sales:**

- D. Public Comments:**

E. ORDINANCES: FOR FINAL PASSAGE

- 1. Council File No. 16,441 Pending Official File Ordinance No. 29-2024
An [ordinance](#) appropriating the sum of \$ 50,000.00 from unappropriated and unanticipated revenue providing for the expenditure thereof. (Contribution is from Dennis J. Hartwig and Lifeservices Management Corp. for the Police Department Central Operations Department.
- 2. Council File No. 16,442 Pending Official File Ordinance No. 30-2024
An [ordinance](#) appropriating the sum of \$ 300,000.00 from unappropriated and unanticipated revenue (donation) to provide for the expenditure thereof for the Kahkwa Boulevard Bridge Replacement Project.

ORDINANCES: FOR FIRST READING

- 1. Council File No. 16,443
An ordinance appropriating the sum of \$ 7,000.00 from unappropriated and unanticipated revenue providing for the expenditure thereof. (Sale of Harley Davidson Motorcycle).
- 2. Council File No. 16,444
An ordinance appropriating the sum of \$ 16,951.99 from unappropriated and unanticipated revenue for the expenditure thereof for a PEMA grant from the Office of the State Fire Commissioner, to purchase eight Portable Suction Units and ninety-five Particulate Blocking Firefighter Hoods.
- 3. Council File No. 16,445
An ordinance to repeal Ordinance 8-2024 passed and approved by City Council on March 6, 2024, as it was a duplication of Ordinance 58-2023 passed and approved by City Council on September 20, 2023.
- 4. Council File No. 16,446
An [ordinance](#) appropriating the sum of \$2,971,318.00 from unappropriated and anticipated revenue to be received from the U.S. Department of Housing and Urban Development (HUD) and \$5,000.00 program income for a total of \$2,976,318.00 for the following Community Development Block Grant (CD24) projects.
- 5. Council File No. 16,447
An ordinance appropriating the sum of \$764,318.25 from unappropriated and anticipated revenue to be received from the U.S. Department of Housing and Urban Development (HUD) for the following HOME (M24) projects.
- 6. Council File No. 16,448
An ordinance appropriating the sum of \$267,205.00 from unappropriated and anticipated revenue to be received from the U.S. Department of Housing and Urban Development (HUD) for the following Emergency Grant (ESG4) projects.

OLD BUSINESS

G. NEW BUSINESS

- 1. Receiving the communication from Mayor Joe Schember that **Jacob Yatsko**, 2702 Zuck Rd, Erie, PA 16506 be hereby appointed to the Trades Licensing Board expiring on November 1, 2025. Erie City Council confirms.
- 2. A resolution authorizing and directing the Proper City Officials to sign the necessary documents and agreements made through funds made through the City of Erie **Small Business Diversity Revolving Loan Fund** and loan repayments approval of the following loan be formally ratified:

	<u>Amount</u>	<u>Term</u>	<u>Fee</u>
Eagle's Nest Leadership Corp.	\$350,000.00	15 Years	1,750.00

3. A resolution authorizing and directing the Proper City Officials to sign the necessary documents and agreements made through funds made through the City of Erie Urban Core Economic Recovery Revolving Loan Fund and loan repayments approval of the following loan be formally ratified:

	<u>Amount</u>	<u>Term</u>	<u>Fee</u>
Uniform Outfitters, LLC	\$ 45,000.00	7 Years	225.00

4. A resolution authorizing and directing the Proper City Officials to execute an agreement with **Loesel-Schaaf Insurance Agency**, attached hereto as Exhibit "A" on behalf of the City whereby Loesel-Schaaf will share fifty percent (50%) of the services, costs and fees invoiced by Meyer Unkovic Scott LLC in connection with the drafting of a Wrap Plan document for the City's Health and Welfare benefits.

5. A resolution authorizing and directing the Proper City Officials to execute a Retention Agreement with **Meyer Unkovic Scott LLC**, attached hereto as Exhibit "A" on behalf of the City whereby Meyer Unkovic Scott LLC will provide services in drafting of a Wrap Plan document for the City's Health and Welfare benefits up to a maximum fee amount of \$15,000.00. This Wrap Plan Document will not change or deviate the practices currently used by the City, but is needed to update, memorialize and clarify the City's Health and Welfare benefits pursuant to changes in laws and regulations controlling same.

6. Resolved, by the Council of the [City of Erie](#),
WHEREAS, under the Title I of the Housing and Community Development Act of 1974, as Amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the elimination of prevention of slums or urban blight, or activities which will benefit low and moderate income persons, or other urgent community development needs; and,

WHEREAS, under the HOME Investment Partnerships Program created by the National Affordable Housing Act of 1990 (NAHA) and amended by the Housing and Community Development Act of 1991, the Secretary of the U. S. Department of Housing and Urban Development is authorized to extend financial assistance to participating jurisdictions to expand the supply of decent, safe, sanitary and affordable housing; and

WHEREAS, under the Emergency Solutions Grants Program contained in the McKinney-Vento Homeless Act, as amended by the Homeless Emergency and Rapid Transaction Act of 2009, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to grantees and nonprofit agencies which provide essential services, operations, homeless prevention, rapid re-housing and shelter rehabilitation for homeless persons; and

WHEREAS, The U. S. Department of HUD has advised the City of the FY2024 Entitlements, we have been advised as follows: CDBG, \$2,971,318.00, HOME, \$764,318.25, and ESG \$267,205.00, and

WHEREAS, in addition to the entitlement funds, the City expects to receive \$5,000 in program income for CDBG; and

WHEREAS, the Department of Economic and Community Development of the City of Erie has prepared the Fifth Annual Plan for the FY2024 funding year which assesses the housing needs of low and moderate income households, homeless families and individuals, and others with special needs; and

WHEREAS, the draft Fifth Annual Plan for 2024 was on public display since March, and the City held four Public Hearings on said Fifth Annual Plan, and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final document; and;

NOW, THEREFORE, be it resolved by the Council of the City of Erie, Pennsylvania, and it is hereby resolved by the authority of the same, as follows:

SECTION 1: That the Fifth Annual Plan for the FY2024 CDBG, HOME, and ESG Program be hereby in all respects approved and the City Clerk be hereby directed to file a copy of said Fifth Annual Plan with the minutes of this meeting.

SECTION 2: That it is cognizant of the conditions that are imposed in undertaking and carrying out of community development, affordable housing and emergency homeless activities with federal financial assistance, including those relating to (1) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, family status, or national origin and other assurances as set forth under the certifications.

SECTION 3: That the Mayor, on behalf of the City of Erie, is authorized to file an application for financial assistance with the U. S. Department of HUD which has indicated its willingness to make available a grant to carry out the CDBG Program in the amount of \$2,971,318.00, HOME in the amount of \$764,318.25, and ESG in the amount of \$267,205.00 and is further authorized to act as an authorized representative of the City of Erie to sign any and all documents in regard to these programs.

SECTION 4: That the Mayor, on behalf of the City of Erie, Pennsylvania, is authorized to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as Amended, the National Affordable Housing Act of 1990, and the McKinney-Vento Homeless Act, and also any supplemental or revised data which the U. S. Department of HUD may request in connection with the review of this application.

7. A resolution authorizing and directing the Proper City Officials to accept the attached **Civil Service Ranking List**, certified by the [Erie Civil Service](#) Commission Boards "A" and "B" of the City of Erie, effective September 1, 2023 through August 31, 2024, be hereby approved and accepted.

H. TRANSFERS

That the following amounts be transferred in the **Department of Finance, American Rescue Act Funds**

Transferred from:

Transferred to:

Amount	Account	Title	Amount	Account	Title
\$ 7,588.30	036-2055-0000-5054	Sewer Infrastructure	\$ 7,588.30	036-2055-0000-5097	W 8 th St. Sanitary Sewer Rehabilitation Project.

I. CONTRACTS

1. **Allied Universal Security Services**, 11 West 33rd St, Erie, PA 16508 for a one-year extension of the plant security contract (06/30/24-06/30/25) at the [Wastewater](#) Treatment Plant, Bureau of Sewers at a total amount of **\$15.95 per hour**.
2. **McMillens Towing & Transport, Inc.**, 2342 Warfel Avenue, Erie, PA 16503 to provide towing services for the Bureau of Police per **Codified Ordinance 527.04**.
3. **Eddie’s Collectibles**, 1039 West 18th Street, Erie, PA 16502 to provide towing services for the Bureau of Police, per **Codified Ordinance 527.04**.
4. **Hunt Valley Environmental, LLC**, 200 Hunt Valley Rd., New Kensington, PA 15068 for Change Order #1 for the [Garrison Run](#) North steam bank restoration design, monitoring and soil testing for the Bureau of Engineering at a total amount of \$5,300.00 **Original Contract \$116,000.00 Change Order \$5,300.00 Final Contract Amount \$121,300.00**.

PURCHASE ORDERS

1. **ClearGov Inc.**, 2 Mill and Main Place, Maynard, MA 01754 for the annual online software program used to process management/workflow system for the Office of [Computer Services](#) at a total amount of **\$13,500.00**.
2. **Ascendance Truck PA**, 1810 S. 19th, Harrisburg PA 17104. This purchase is for a turbo & exhaust parts for Engine-8, for the Bureau of [Fire](#) at a total cost of **\$3,540.45**.
3. **Dias Spring Service**, 364 West 12th St, Erie Pa 16501. This purchase is for a front suspension for Tower 2, for the Bureau of [Fire](#) at a total cost of **\$2,368.08**.
4. **Urban Engineers**, 152 West 12th Street, Erie, PA 16501 design services for the Standard Decorative [Street Light](#) Foundation for the Bureau of Traffic Engineering at a total cost of **\$4,000.00**.
5. **The Wilkins Co.**, P.O. Box 8770, Erie, PA 16505 for motion detectors for Rodger Young pool for the Bureau of [Parks & Recreation](#) at a total cost of **\$3,000.00**.
6. **Casco USA Inc.**, 370 Meadowlands Blvd, Washington, PA 15301, for service to the Air Dryer in the Incinerator Building at the Wastewater Treatment Plant for the Bureau of [Sewers](#) at a total amount of **\$3,114.90**.
7. **MS Process Inc.**, 960 Sunnyside Rd, Vermilion, OH 44089, for direct replacement parts to rebuild the polymer pumps at the Wastewater Treatment Plant for the Bureau of Sewers at a total amount of **\$4,349.90**.
8. **National Vacuum Inc.**, 6389 Inducon Drive West, Sanborn, NY 14132, for the removal of detritus from the #4 Grit Chamber and the North Primary Tank at the Wastewater Treatment Plant for the Bureau of [Sewers](#) at a total amount of **\$9,950.00**.
9. **David Milano Construction LLC**, 2202 Zimmerly Road Erie PA 16506 for materials only to repair sanitary connections for the Bureau of Sewers at the following 328 W 21ST \$2,344.02, Winter Cuts and Blacktop \$4,830.00; 205 Lake Ave \$3,544.22; 318 Lake Ave \$3,730.36 for a total amount of **\$14,448.60**.
10. **Hagan Business Machines**, 1112 Peach St, Erie, PA 16501 for a Toshiba printer/copier/fax machine for the Office of City [Solicitor](#) at a total amount of **\$5,050.00**.
11. **Topcon Solutions**, 297 Commonwealth Drive, Carol Stream, IL 60188 for two (2) [AutoCAD](#) Standard and one (1) AutoCAD LT annual licenses for the Bureau of Public Works at a cost of **\$4,484.20**.
12. **Vavala Concrete**, 2059 West 20th Street, Erie, PA 16502 for the Change Order #1 for the [State Streetscape](#) Phase 2 Project for the Department of Public Works at a cost of \$17,894.85. **Original Contract \$869,974.00 Change Order \$17,894.85 Final Contract Amount \$887,868.85**.

13. **XL Excavating**, 25912 Route 19 Cambridge Springs, PA 16403 for the Change Order #1 for the [State Streetscape](#) Phase 1 Project for the Department of Public Works at a cost of \$125,014.34. **Original Contract \$2,668,481.50 Change Order \$125,014.34 Final Contract Amount \$2,793,495.84.**

K. **COMMITTEE REPORTS**

L. **ADJOURNMENT**

Residents can watch the live stream on the City of Erie's YouTube Page (@CityofEriePennsylvania); the City of Erie's Website, Facebook and after the meeting has concluded, on all social media platforms.