

**AGENDA FOR THE CITY COUNCIL MEETING OF WEDNESDAY August 7, 2024 at 9:00 A.M.**

- A. Roll Call**
- B. Silent Meditation**
- C. Approval of Minutes/Bills**

**Presentation:** Mayor's Mid-Year Review

**Repository Sales:**

- D. Public Comments:** Paul Winfield Moore, 1234 E 28<sup>th</sup> St. **“Property, retaining wall”**

**E. ORDINANCES: FOR FINAL PASSAGE**

1. Council File No. 16,453 Pending Official File Ordinance No. 41-2024  
An ordinance appropriating the sum of \$13,500,000.00 from unappropriated and unanticipated revenue for the expenditure thereof for the UPMC Park Upgrades and Clubhouse to be completed via a cooperation agreement with the Erie County Convention Center Authority acting as a sub-grantee. Pass-through funding is provided from the PA Redevelopment Assistance Capital Program (RACP) Grant.

2. Council File No. 16,454 Pending Official File Ordinance No. 42-2024  
An ordinance amending Article 309 to increase the fee(s) for a license under this Ordinance and/or to increase the penalties for a violation of this Ordinance. These amendments will provide enhanced compliance of Mechanical Amusement Devices with the City and/or will provide further protection to citizens and/or the community.

**ORDINANCES: FOR FIRST READING**

1. Council File No. 16,455  
An Ordinance of the City Council of this City of Erie (The “City”) Determining to incur Lease Rental Debt; evidenced by the Guaranteed Revenue Note in the Maximum Principal Amount of \$471,795.00 to be authorized and issued by Erie City [Water Authority](#) in connection with the construction, alteration and improvements to the Public Water Distribution Facilities in and about this city, including but not limited to, the Lead Service Line Replacement Project – Phase Five and paying related costs, fees and expenses; Specifying the realistic useful life of the project; Authorizing and directing appropriate Officers of the City to take certain actions and to execute certain documents, including a Guaranty Agreement, between The City, as Guarantor and the Erie City Water Authority, and the Pennsylvania Infrastructure Investment Authority; Approving the form, maximum guaranteed amounts and sources of payment of the guaranty agreement, Creating a Sinking Fund in connection with such guaranty obligations and appointing a Sinking Fund Depository; and providing for the Repeal of all Inconsistent ordinances or parts of ordinances.

**OLD BUSINESS**

Pursuant to PA 47 P.S., 4-461(b.3) the City Council will conduct a public hearing at approximately 9:30 AM in City Council Chambers, 626 State Street, Municipal Building Erie, PA to discuss the following:

1. A request of [proposed amendments](#) to Articles 2, 3, and 6 of the City of Erie Zoning Ordinance to amend screening language throughout the ordinance, and also define specific screening and off-street parking requirements for Short Term Rentals.

2. A request for local designation of the [Erie Federal Courthouse](#) Complex located at 17 South Park Row in the City of Erie PA as a Historic Structure per the provisions of Article 7 of the City of Erie Zoning Ordinance - Historic Resource Protection.

**G. NEW BUSINESS**

- 1. A resolution sponsored by Chuck Nelson is reappointing T.J Sandell of 2712 Plum Street, Erie, PA 16508 to the Building Code Board of Appeals. Mr. Sandell's term will expire 05/31/2027.
- 2. A resolution that the proposed repository sale of one (1) property commonly known as Pennsylvania Avenue, 45x67 Erie, PA identified by Erie County Assessment Index Number 15-020-045.0-107.00, by the Erie County Tax Claim Bureau to [Erica King](#), **3319 Regis Drive**, Erie, PA 16510 for \$250.00 be hereby approved.
- 3. A resolution authorizing and directing the proper City Officials to execute an [Easement Agreement](#) between the City of Erie and Robert W. Martin, Etal locating the retaining wall easement for **Andy's Pub** at 3860 Peach Street, Erie, PA 16501, Index (19) 061-011.0-206.00, in compliance with the attached Engineer's meets and bounds description and drawings.

4. A Resolution of Erie City Council to Accept and Support The Neighborhood Plan For The [Wayne Health & Wealth Equity District Planning Area](#); Adopting The Recommendations and the Multiple Year Action Plan; And Providing for an Effective Date.

**WHEREAS**, the City of Erie is responsible for the preparation, adoption, and implementation, of the City's comprehensive plan; and

**WHEREAS**, on July 6, 2016 the City adopted a comprehensive plan entitled Erie Refocused according to the requirements of the Pennsylvania's Municipalities Planning Code, Act of 1968, P.L. 805, No. 247 as amended; and

**WHEREAS**, The City understands that its responsibility is to provide a framework for change. Without a framework, plan or way to measure change, the development process is reactive, leading to fragmented and uncoordinated development; and

**WHEREAS**, the City of Erie, its administration and elected officials believes that planning that is done in conjunction with residents and community stakeholders results in positive and forward-thinking outcomes and will lead to achieving the vision and goals of the City; and

**WHEREAS**, the City has created a process by which comprehensive plan recommendations can meet the objectives of proper planning while moving efficiently and effectively into implementation through due consideration by City staff and the Erie Planning Commission working with community stakeholders, neighborhood groups and interested citizens; and

**WHEREAS**, this process is referred to as the Neighborhood Planning Initiative which is designed to create specific neighborhood plans that align with Erie Refocused and are citizen driven through a robust citizen engagement program; and

**WHEREAS**, the [Wayne Health & Wealth Equity District Neighborhood Development Plan](#) (the Plan) has been developed through input by neighborhood groups working within the area including the Equity District's own steering committee of community residents, business owners, and leaders, the Erie Center for Arts & Technology, and the City of Erie's Love Your Block program; and

**WHEREAS**, the Plan was informed by a significant amount of public input via community meetings, stakeholder meetings, a participatory community-wide survey, as well as data collection and analysis including the collection of over 400 property condition surveys; and

**WHEREAS**, the Plan fulfills the requirements of the Neighborhood Planning Initiative and has been reviewed by the mayor, and the mayor's staff, the Department of Planning and Neighborhood Resources, and was presented at a City Council study session; and

**WHEREAS**, the Plan has been reviewed and is recommended for approval by the City of Erie's Planning Commission at their regular meeting held on June 18, 2024; and

**WHEREAS**, the council members of the City of Erie have carefully and thoughtfully reviewed the Wayne Health & Wealth Equity District Plan, it's recommendations and action plan, and are satisfied that it meets the needs of the City and fulfills the goals of the City's comprehensive plan, Erie Refocused, and the accompanying Five Year Action Plan.

**NOW**, Therefore, Be It Resolved, the City of Erie hereby adopts and commits to collaboratively implementing the Plan with BUILD Community Development Corporation and community stakeholders to improve health outcomes and quality of life for the District.
5. A resolution authorizing and directing the Proper City Officials to execute a Towing Agreement with **McMillens Towing & Transport, Inc.**, 2342 Warfel Avenue, Erie, PA 16503. The term of the Towing Agreement will commence on the date of approval by City Council, for a term of four (4) years with a provision for a one (1) year extension. McMillens Towing & Transport, Inc. will provide city towing services for the Bureau of Police of the City of Erie per **Codified Ordinance 527.04**.
6. A resolution authorizing and directing the Proper City Officials **Eddie's Collectibles**, 1039 West 18<sup>th</sup> Street, Erie, PA 16502. The term of the Towing Agreement will commence on the date of approval by City Council, for a term of four (4) years with a provision for a one (1) year extension. Eddies Collectibles will provide city towing services for the Bureau of Police of the City of Erie per **Codified Ordinance 527.04**.

7. A resolution authorizing and directing the Mayor and other appropriate City Officials to execute an agreement between the **City of Erie and [Erie Community Foundation](#)** whereby the City will make available Community Block Grant (CDBG) funding in the amount of \$20,000.00 to carry out the designated activity outlined in the amended FY23 CDBG plan.
8. A resolution authorizing and directing the Mayor and other appropriate City Officials to execute an agreement between the **[St. Martin Center](#)** whereby the City will make available Emergency Solutions Grant (ESG) funding in the amount of \$55,353.86 to carry out the designated activity outlined in the amended FY20 plan.
9. A resolution authorizing and directing the Proper City Officials to execute the Agreement between the City of Erie (HACE) for continuation of **[Community-Oriented Police Services](#)** to create a drug and crime free environment, and to provide for the safety and protection of the residents in its public housing developments and all other (HACE) locations for an additional term of two (2) years, commencing September 1, 2024 through August 31, 2026.
10. A resolution authorizing and directing the Proper City Officials to sign the necessary documents and agreements made through the Enterprise Zone Loan Review Committee that funds made through the City of Erie **[Enterprise Zoan](#)** Revolving Loan Fund approval of the following loan be formally ratified:

	<u>Amount</u>	<u>Term</u>	<u>Fee</u>
SBD Realty Company	\$253,600.00	15 Years	1,268.00

11. A resolution authorizing and directing the Proper City Officials to sign the necessary documents and agreements made through the Enterprise Zone Loan Review Committee that funds made through the City of Erie **[Enterprise Zoan](#)** Revolving Loan Fund approval of the following loan be formally ratified:

	<u>Amount</u>	<u>Term</u>	<u>Fee</u>
Adam Nelson and/or assigns	\$120,000.00	10 Years	\$600.00

#### H. TRANSFERS

That the following amounts be transferred in the **Office of Communication/Parks & Recreation**

Transferred from:			Transferred to:		
Amount	Account	Title	Amount	Account	Title
\$ 23,260.00	002-0201-0000-4011	<a href="#">Salaries</a>	\$ 15,000.00	002-0202-0000-4011	Salaries
			\$ 8,620.00	002-0725-0000-4011	Salaries
			<b>\$ 23,620.00</b>		

That the following amounts be transferred in the **CDBG**

Transferred from:			Transferred to:		
Amount	Account	Title	Amount	Account	Title
\$ 20,000.00	501-1251-2023-4102	Admin.	\$ 20,000.00	501-5177-2023-4613	ECF-Tech Assist.

That the following amounts be transferred in the **Emergency Solutions Grant**

Transferred from:			Transferred to:		
Amount	Account	Title	Amount	Account	Title
\$ 55,353.86	506-5017-2020-4700	GECAC-RRH	\$ 55,353.86	506-5138-2020-4700	St. Martin Center RRH

#### I. CONTRACTS

1. **GovConnection, Inc.**, PO BOX 536477, Pittsburgh, PA 15253-5906 for the CrowdStrike Falcon anti-virus software to provide protection against viruses and malware at the desktop level on all PC's at City Hall for the Office of **[Computer Services](#)** at a cost of **\$34,561.70**.
2. **[Presto Commercial Cleaning](#)**, 7366 Orchard Dr., Fairview, PA 16415, for a one-year contract extension for providing janitorial services for the City of Erie Municipal Building from August 2024 until August 2025. The rate remains at \$7,825.00 per month or **\$93,900.00** per year.
3. **Trane Inc.**, PO Box 406469, Atlanta, GA for repair and startup services to the Absorption **[Chillers at the Wastewater](#)** Treatment Plant for the Bureau of Sewers at a total amount of **\$37,582.00**.
4. **[McCreary Roofing](#)**, 1404 East Ave, Erie, PA 16503 for the repair of a section of the roof at 2111 State St at a total amount of **\$41,800.00**.

## **PURCHASE ORDERS**

1. **DCED**, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120-0225, for State fees due April, May and June 2024 (1,121 permits) for the Bureaus of [Code Enforcement](#) at a total cost of **\$5,044.50**.
2. **Proforma Bolheimer & Associates**, 3204 Glenwood Park Avenue, Erie, PA 16508 for the 2024 tax bill [labels](#) for the Office of City Treasurer at a total cost of **\$2,833.00**.
3. **SecureWatch 24**, One Penn Plaza Suite 4000, New York NY 10119, for (2) LPR's (License Plate Readers) a Re-location from Alpha vehicles to new [Police](#) vehicles for the Bureau of Police at a total amount of **\$7,602.00**.
4. **ARCADIS U.S.**, 50 Fountain Plaza, Suite 360, Buffalo, NY for a change order for consulting services regarding the Overflow Retention Facility at the [Wastewater](#) Treatment Plant, Bureau of Sewers at a total increase amount of **\$12,234.63**.
5. **Brightly Software Inc.**, PO Box 360717, Pittsburgh, PA for the annual renewal of the Computerized Maintenance Management System at the Wastewater Treatment Plant, Bureau of Sewers at a total amount of **\$2,705.48**.
6. **Ice Qube Inc.**, 141 Wilson Ave, Greensburg, PA for the purchase of direct replacement parts for the A/C Unit on the VFD Drive Enclosure for the D-2 Centrifuge at the [Wastewater](#) Treatment Plant for the Bureau of Sewers at a total amount of **\$3,977.00**.
7. **Process & Data Automation**, 5451 Merwin Lane, Erie, PA 16510 for a change order to the agreement for the 2024 Engineering and Service of the SCADA System at the [Wastewater](#) Treatment Plant for the Bureau of Sewers at a total increase amount of **\$10,000.00**.
8. **Trane Inc.**, PO Box 406469, Atlanta, GA for repairs to the Cooling Unit in the Incinerator Building at the [Wastewater](#) Treatment Plant for the Bureau of Sewers at a total amount of **\$2,844.65**.

## **K. COMMITTEE REPORTS**

## **L. ADJOURNMENT**

**Residents can watch the live stream on the City of Erie's YouTube Page (@CityofEriePennsylvania); the City of Erie's Website, Facebook and after the meeting has concluded, on all social media platforms.**

There is finance meeting following the City Council meeting.