



City of Erie  
Historic Review Commission  
Regular Meeting Agenda  
**Monday, July 7, 2025**

A regular meeting of the City of Erie Historic Review Commission will be held Monday, July 7, 2025, at 1:00 pm in City Council Chambers. Virtual attendance is available by contacting the Planning Department in advance of the meeting. Please email Matthew Falcone ([mfalcone@erie.pa.us](mailto:mfalcone@erie.pa.us)) if you need to attend the meeting virtually.

**Agenda**

1. Call to Order & Roll Call

<i><b>Regular Member</b></i>	<i><b>Present</b></i>	<i><b>Absent</b></i>
Vice Chair Dave Brennan		
Secretary Melinda Meyer		
Commissioner Jean Craige Pepper		
Commissioner Mark Tennenbaum		
Vacancy		
<i><b>Ex-Officio Member</b></i>		
Jason Wieczorek		
Director Jacqueline Spry		
<i><b>Other</b></i>		
Assistant Planner Cooper Moore		

2. Public Comment

3. HRC Officer Elections

4. Approval of Past Meeting Minutes & Certificate of Appropriateness Report (COA):

- a. Regular meeting: June 2, 2025 @ 1:00 PM
- b. COA Report – No new COAs
- c. Public Correspondence

5. Old Business

- a. Zoning Ordinance Amendments - Article 7 Historic Resource Protection
- b. Citywide Historic Resource Survey (CHRS) Updates
- c. State Street National Register Historic District
- d. NAPC CAMP – September

6. New Business

- a. Hearing & Action: Historic Nominations
  - i. None.

- b. Hearing & Action: Applications for Certificate of Appropriateness
  - i. None
- c. Certified Local Government Project Mini Grant – Brief
- d. Vacant Commissioner Seat
- e. HRC Bylaws Initial Updates - Brief
- f. Draft Fee Structure – Brief
- g. Historic Nomination Template – Brief
- h. Historic Nomination Process Flow – Brief
- i. Historic Nomination Assistance Policy – Brief

7. Director's Report

8. Adjournment

### **How to provide public testimony**

Members of the public have multiple ways to comment on Hearing and Action agenda items; you may:

- Email [mfalcone@erie.pa.us](mailto:mfalcone@erie.pa.us). Email testimony will be accepted until the business day before the meeting at 12 p.m.
- Send a letter to the Planning Department, 626 State St, Erie, PA 16501. Mailed testimony must be received by two business days before the meeting.

Public testimony can be provided in-person at City Hall or via Zoom:

- If providing testimony **in-person**, follow the Commission instructions to queue.

Anyone who requires an accommodation for effective communication or a modification of policies or procedures to participate in a program, service, or activity provided by the City of Erie should contact the City ADA Coordinator as soon as possible but no later than two business days before the event: [msala@erie.pa.us](mailto:msala@erie.pa.us).