

**AGENDA FOR THE CITY COUNCIL MEETING OF WEDNESDAY September 3, 2025  
at 9:00 A.M.**

- A. Roll Call**
- B. Pledge of Allegiance and Silent Meditation**
- C. Approval of Minutes/Bills**

**Presentation:**

**Requests for Repository [Sales](#)**

- D. Public Comments:**

**E. ORDINANCES: FOR FINAL PASSAGE**

**1. Council File No. 16,551** Pending Official File Ordinance No. 61-2025  
An ordinance [Amending](#) the Codified Ordinances of the City of Erie, **Article 144.02** by amending subsection (j) to (j)(1) and to add subsection (j)(2) as to the use of city owned vehicles by police officers.

**2. [Council File No. 16,556](#)** Pending Official File Ordinance No. 62-2025  
An ordinance authorizing an increase in the non-electoral debt of the city of Erie, Erie county, Pennsylvania by authorizing and approving the issuance and sale in the aggregate principal amount not-to-exceed **\$52,350,000.00** general obligation bonds, series of 2025 (the "2025 bonds") for the purposes recited herein; directing the city clerk to prepare, certify and file the required debt statement and to take all other necessary action; covenanting that the city shall include the amount of annual debt service in its budget for each fiscal year; providing for registered bonds, date of the bonds and payment dates; providing for facsimile signatures, seal and authentication; approving the form of the bonds, paying agent's authentication certificate, endorsement and registration; providing for temporary bonds; providing for the maximum stated principal maturity amounts and fixing the maximum rates of interest on the bonds; awarding the bonds at private sale; creating sinking funds; authorizing the proper officers of the city to contract with a bank for its services as a sinking fund depository and paying agent; authorizing and directing the city clerk to certify and file with the department of community and economic development certified copies of the necessary proceedings; covenanting that the proceeds of the 2025 bonds shall not be used in such manner as to cause the 2025 bonds to be arbitrage bonds under federal tax law provisions; authorizing the proper officers of the city to do all things necessary to carry out the ordinance; providing for municipal bond insurance; and rescinding all inconsistent ordinances.

**3. Council File No. 16,552** Pending Official File Ordinance No. 63-2025  
An ordinance approving the plan of the **Erie sewer authority** for the issuance of an aggregate amount not to exceed **\$68,460,000.00** sewer revenue bonds, series of 2025 and setting forth the amount, interest rates and maturity dates of the bonds; authorizing the authority to proceed with the plan of financing; authorizing the execution and delivery of a lease agreement and the incurrence of lease rental debt thereby; authorizing the specified officers of the city of Erie to prepare and certify the debt statement, and to do all other acts necessary to carry out the provisions of the ordinance; setting forth the payment of the sewer revenue bonds and the source of such payments; repealing all inconsistent ordinances and providing that the ordinance is effective immediately.

**4. Council File No. 16,553** Pending Official File Ordinance No. 64-2025  
An ordinance Appropriating the sum of **\$6,000.00** from unappropriated and unanticipated revenue for the expenditure thereof for a contribution from the Commonwealth of Pennsylvania FY2023 Certified Local Government Grant acting through the Pennsylvania Historical and Museum Commission.

**5. Council File No. 16,554** Pending Official File Ordinance No. 65-2025  
An ordinance Appropriating the sum of **\$36,000.00** from unappropriated and unanticipated revenue for expenditure thereof for an Erie Community Foundation 2025 Helping Today grant to purchase a SCBA Washer for Firefighter Cancer Prevention and Equipment Maintenance.

6. Council File No. 16,555 Pending Official File Ordinance No. 66-2025  
An ordinance [Appropriating](#) the sum of **\$1,097,563.00** from unappropriated and unanticipated revenue for the expenditure thereof from the City of Erie ARP Fund Interest and will be used to fund the Capital Improvement Fund.

**ORDINANCES: FOR FIRST READING**

1. Council File No. 16,557  
An ordinance Amending Ordinance Number 26-1958, the Traffic Code of the City of Erie by the installation [stop signs](#) at the following locations:

- 1) Lakeside Dr. & Eagle Point Blvd. – stopping Eagle Point Blvd
- 2) Lakeside Dr & Euclid Ave. – stopping Euclid Ave
- 3) Lakeside Dr & Sanford Pl – stopping Sanford Pl
- 4) E 8<sup>th</sup> St & Bacon St – stopping E 8<sup>th</sup> St
- 5) E 8<sup>th</sup> St & Marne Rd – stopping E 8<sup>th</sup> St

2. Council File No. 16,558  
An ordinance Appropriating the sum of **\$8,000.00** from unappropriated and unanticipated revenue for the expenditure thereof (contribution is from the Commonwealth of Pennsylvania acting through the Pennsylvania Historical and Museum Commission from the **FFY2023** Certified Local Government Grant)

3. Council File No. 16,559  
An ordinance Appropriating the sum of **\$300,000.00** from unappropriated and unanticipated revenue (donation) to provide for the expenditure thereof for the Kahkwa Boulevard Bridge Replacement Project. Funds were appropriated in 2024 and received in 2025.

---

At the request of the [Planning Department](#) and recommendation of the Planning Commission, City Council will hold a public hearing on Wednesday, September 3, 2025 at approximately 9:30 AM in City Council Chambers, 626 State Street, Municipal Building, Erie, PA to consider Amending the City of Erie Subdivision and Land Development Ordinance, specifically certain provisions of Article I – General Provisions, Article II – Definitions, and Article V – Assurances of Completion; and repealing in their entirety Article III – Procedures – Major Subdivisions, Article IV – Procedures – Minor Subdivisions and Replats, and Article VII – Plan Requirements and replacing the same repealed articles with Article III Minor Subdivision and Land Development Plan Specifications and Processing Procedures and Article IV Major Subdivision and Land Development Plan Specifications and Procedures as contained herein.

---

**F. OLD BUSINESS**

**G. NEW BUSINESS**

- 1. Receiving the communication from Mayor Joe Schember and confirmed by Erie City Council that Carl Anderson of 3830 Parade Blvd., Erie, Pa 16504 is hereby appointed to the [Erie Planning Commission](#) as an alternate with a term ending December 31,2029.
- 2. A resolution that the proposed [Repository](#) sale of one (1) property commonly known as 1047 East 5<sup>th</sup> Street, Erie, PA, identified by Erie County Assessment Index Number 14-010-036.0-104.00, by the Erie County Tax Claim Bureau to Brian Burks, 1043 East 5<sup>th</sup> Street, Erie, PA 16507, in the amount of \$250.00 is hereby approved.
- 3. A resolution authorizing and directing City Council and the proper City Officials to make available through the City of Erie **Urban Core Economic Recovery** Revolving Loan Fund and loan repayments that the approval of the following loan be formally ratified.

	<u>Amount</u>	<u>Term</u>	<u>Fee</u>
<a href="#">Franco Communications, LLC</a> (Franco’s Café)	\$49,000.00	10 Years	\$245.00

4. A resolution that proper officials of the City of Erie are hereby authorized and directed to enter into agreement with [Berkheimer](#) of Bangor, PA for the City of Erie, **TO APPOINT A LIAISON BETWEEN IT AND BERKHEIMER, THE DULY APPOINTED COLLECTOR OF LOCAL TAXES FOR THE DISTRICT, FOR THE EXPRESS PURPOSE OF SHARING CONFIDENTIAL TAX INFORMATION WITH THE DISTRICT FOR OFFICIAL PURPOSES.**

**WHEREAS**, Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania (53 P.S. §6901 et seq.), enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including City of Erie, Erie County, PA, to provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and

**WHEREAS**, City of Erie, PA has entered into contractual agreement with BERKHEIMER of Bangor, Pennsylvania, whereby and whereunder appointed Berkheimer to collect certain local taxes; and

**WHEREAS**, said Act 511 specifically mandates that any information gained by the appointed tax officer, his agents or by any other official or agent of the taxing district, as a result of any declarations, returns, investigations, hearings or verifications required or authorized by the taxing municipality's ordinance or resolution, be kept confidential, except for official purposes; and

**WHEREAS** any person who divulges any information which is confidential under the provisions of any ordinance or resolution, upon conviction may be subject to fines and/or imprisonment, upon conviction, and dismissal from office or discharge from employment; and

**WHEREAS**, Berkheimer requires passage of a resolution by the governing body of City of Erie, PA, specifying that said confidential information is needed for official purposes and absolving Berkheimer from any liability in connection with the release of said confidential information;

**Be it further resolved that:**

- 1.the City Council does hereby appoint as its authorized representatives to make requests upon and receive any and all tax information and records from Berkheimer, relative to the collection of taxes for the City of Erie, PA, as desired and deemed necessary by the City of Erie, PA, to be used for official purposes only; and
2. Berkheimer is hereby directed to provide and/or transmit any and all tax information and records, or any portion thereof, relating to the collection of taxes for the City of Erie, PA upon request, to **Lisa Gomersall, Finance Director and Melissa Rizzo, Asst. Finance Director representative for it.** as the authorized contact
3. City of Erie, PA hereby saves harmless, indemnifies and/or absolves Berkheimer from and against any and all liability in connection with the release of said confidential information.
5. A resolution that proper officials of the City of Erie are hereby requested by County of Erie Bureau of Revenue & Tax Claim to remove the taxes , penalties and interest for the years indicated, as well as taxes for all future years on the following deleted trailers and invalid parcels identified by the County of Erie Bureau of Assessment on their determination of no value or non-existence of each per field review:

Parcel Number	Municipal Year	Municipal Tax	Municipal Penalty	Municipal Interest	Total
15-020-045.0-133.00	2000	10.32	1.03	25.11	36.46
15-020-045.0-133.00	2001	10.32	1.03	24.09	35.44
15-021-016.0-108.00	2002	65.33	6.53	146.06	217.92
<b>TOTAL FOR CITY OF ERIE:</b>		<b>\$ 85.97</b>	<b>\$ 8.59</b>	<b>\$ 195.26</b>	<b>\$ 289.82</b>

H. TRANSFERS

That the following amounts be [transferred](#) in the **Bureau of Sewers**

Transferred from:

Transferred to:

Amount	Account	Title	Amount	Account	Title
<b>\$50,000.00</b>	007-0773-0000-4056	Repair/Maintenance Services	<b>\$50,000.00</b>	007-0773-0000-4035	Repair/Maintenance. Supplies.
<b>\$50,000.00</b>			<b>\$50,000.00</b>		

That the following amounts be transferred in the **Bureau of [Sewers](#)**

Transferred from:

Transferred to:

Amount	Account	Title	Amount	Account	Title
<b>\$50,000.00</b>	007-0771-0000-4056	Repair/Maintenance Services	<b>\$50,000.00</b>	007-0771-0000-4078	Machinery/Equipment.
<b>\$50,000.00</b>			<b>\$50,000.00</b>		

I. CONTRACTS

1. **3 Rivers Fire Equipment**, 1319 Airbrake Ave. Turtle Creek Pa 15145 for (25) sets of turnout gear for the Bureau of [Fire](#) at a cost of **\$101,650.00**.
2. **Clio Consulting, LLC.**, for the purpose of writing a National Register of Historic Places nomination for Erie’s City Hall for the Department of [Planning](#) & Neighborhood Resources at an amount not to exceed **\$13,000.00**.
3. **GovConnection**, P.O. Box 536477, Pittsburgh, PA 15253-5906 for multiple computers, monitors and accessories for the Real Time Crime Center, Bureau of [Police](#), at a cost of **\$52,641.92**.
4. **National Fuel Gas**, 100 State St. Erie, PA 16501 for the City of Erie, for installation of an extension to the gas mainline at [City Hall](#) for the Department of Finance. This is a Capital Expenditure in the amount of **\$40,097.98**.
5. **WM. T. Spaeder**, 1602 E 18<sup>th</sup> Street, Erie, PA 16510 for the City of Erie, for installation of a second cooling tower and drive at Erie [City Hall](#) for the Department of Finance. This is a Capital Expenditure in the amount of **\$28,185.00**.

J. PURCHASE ORDERS

1. **Cole-Parmer Instrument Company LLC**, 625 E Bunker Court, Vernon Hills, 60061 for a direct replacement glassware sterilization unit at the [Wastewater](#) Treatment for the Bureau of Sewers at a cost of **\$22,026.13**.
2. **East Jordan Iron Works Inc.**, P.O. Box 644873, Pittsburgh, PA 15264 for Catch Basins to be utilized by the Bureau of [Sewers](#) at a cost of **\$20,221.40**.

K. COMMITTEE REPORTS

L. ADJOURNMENT

**Residents can watch the live stream on the City of Erie’s YouTube Page (@CityofEriePennsylvania); the City of Erie’s Website, Facebook and after the meeting has concluded, on all social media platforms.**

**\*There will be a study session regarding the Public Safety Complex on Tuesday, September 2, 2025, at 5:30PM.**